



# Santa Rosa County Building Inspection Department

Santa Rosa County Public Service Center  
6051 Old Bagdad Highway, Room 202  
Milton, Florida 32583

**John T. "Tim" Tolbert**  
Building Official

Telephone  
850.981.7000  
Fax 850.623.1208

**Rhonda C. Royals**  
Deputy Building Official

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## Registered Contractor/Competency Requirements

Any person shall be entitled to take the **Experior examination (formerly known as Block and Associates)** for the purpose of showing one's competency to engage in contracting in the State of Florida and in the Santa Rosa County. The information provided below is to assist those desiring to obtain a Competency Card with Santa Rosa County as governed by local ordinance 2006-38 and is one prerequisite for Contractor Registration with the State of Florida.

### Experior Exam Information

1. Make application with the Santa Rosa County Competency Board Secretary, located at the Santa Rosa County Building Inspection Department, 6051 Old Bagdad Hwy, Room 202, Milton, FL 32583. A \$50 sponsorship fee is required\*.
2. A quarterly exam is given locally in Pensacola in February, April, August, and November. Information regarding the test dates of Pensacola and other locations in the area may be obtained by contacting the Competency Board Secretary or Experior Testing Agency at 1-800-280-3926.
  - a. A \$60 fee is required; payable to Experior by certified check, cashiers check, money order, or may be paid by credit card (Master card, Visa)\*.
  - b. All exam applications must be received by Experior on or before the scheduled cutoff date, which is approximately 15 days before the examination.
3. Special exams are scheduled by appointment only with the testing facility and are tested in Gainesville, FL, for a special fee of \$160.
4. A passing score for the Santa Rosa County Competency Board is 75% or greater.

### Contractors Reciprocating License from another County

1. A letter of reciprocity will be accepted for those contractors who received a passing score of 75% or greater on the Experior or Block and Associates Examination\*.
2. The original letter of reciprocity will only be accepted directly from the applicant's sponsor. No faxes or hand delivery will be accepted.
3. The applicant will provide a copy of his or her current State Registration, Certificates of Insurance and Occupational License. See the Insurance requirements below.

### Insurance Requirements

1. Each contractor will provide a current General Liability certificate of insurance with a minimum of \$300,000 per occurrence limit, plus will have a minimum of \$600,000 general aggregate, and products completed/operations aggregate must be included. The certificate of insurance will also state a "Hold Harmless" clause.
2. The current Worker's Compensation certificate of insurance is also required. The current exempt certificate from the State will also be accepted.
3. The current Santa Rosa County occupational license is required; however, the occupational license from the applicant's home office, if located elsewhere within the State of Florida, will be accepted.

\*Note: Any fees and/or minimum passing scores may be subject to change.

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## **Competency Card Information**

Each Contractor desiring to contract work within Santa Rosa County must obtain a competency card from the Santa Rosa County Building Inspection Department. Each discipline must be registered with the State of Florida unless the license is a county license.

## **Examination Categories**

The Exterior examination is required for the following contractor categories:

1. Building Categories:
  - a. General Contractor
  - b. Building Contractor
  - c. Residential Contractor
2. Swimming Pool Contractor
  - a. Residential
  - b. Commercial
3. Demolition (County License)
4. Hurricane Protection Contractor (County License)
5. Sign Contractor:
  - a. Non-electrical
  - b. Electrical
6. Marine Contractor (County License)
7. Swimming Pool/ Spa Servicing Contractor
8. Underground Utility and Excavations Contractor
9. Solar Contractor
10. Pollutant Storage Systems Contractor
11. Unlimited Roofing Contractor
12. Sheet Metal Contractor
13. Class A Air Conditioning Contractor
14. Class B Air Conditioning Contractor
15. Mechanical Contractor
16. Electrical Contractor
17. Registered Alarm System Contractor I
18. Registered Alarm System Contractor II
19. Registered Alarm System Contractor
20. Plumbing Contractor
21. Window, Door, and Siding Contractor (County License)